

Care home Legionella pack

Everything a care home needs to evidence water safety for vulnerable residents, in one bundle: the routine logs, scald-safe TMV servicing, and the governance records.

Includes 6 printable record sheets

- **1. Compliance audit checklist**
A checklist for auditing your legionella management arrangements and records against ACOP L8 and HSG274.
- **2. Legionella temperature monitoring log**
A simple log for recording routine hot and cold water temperatures at sentinel and representative outlets, with space to note the action taken when a reading falls outside target.
- **3. TMV service and fail-safe record**
A record for servicing thermostatic mixing valves: checking the fail-safe shutoff, cleaning/descaling strainers and disinfecting, balancing scald protection with legionella control.
- **4. Showerhead cleaning and descaling record**
A record for the periodic cleaning, descaling and disinfection of showerheads, hoses and other spray outlets, which generate aerosols and accumulate scale and biofilm.
- **5. Water safety group / plan review record**
A meeting and decision record for a water safety group and water safety plan (BS 8680, and HTM 04-01 in healthcare), capturing attendance, items reviewed and actions so the plan is governed as a live management system.
- **6. Legionella roles and appointments record**
A record of who holds each legionella management role: duty holder, Responsible Person and deputies: with the date appointed, their responsibilities and the evidence of competence, as expected under ACoP L8.

Compliance audit checklist

A checklist for auditing your legionella management arrangements and records against ACOP L8 and HSG274.
Free template from legionella.io



REF	CHECK / REQUIREMENT	GUIDANCE REFERENCE	COMPLIANT? (Y/N/P)	EVIDENCE SEEN	ACTION REQUIRED	OWNER	DUE DATE

Legionella temperature monitoring log



A simple log for recording routine hot and cold water temperatures at sentinel and representative outlets, with space to note the action taken when a reading falls outside target.

Free template from legionella.io

DATE	OUTLET ID / LOCATION	TYPE (SENTINEL/REP)	HOT °C	COLD °C	WITHIN TARGET? (Y/N)	ACTION TAKEN	INITIALS

TMV service and fail-safe record



A record for servicing thermostatic mixing valves: checking the fail-safe shutoff, cleaning/descaling strainers and disinfecting, balancing scald protection with legionella control.

Free template from legionella.io

DATE	TMV ID / LOCATION	BLEND TEMP °C	FAIL-SAFE OK? (Y/N)	SERVICED? (Y/N)	DISINFECTED? (Y/N)	ENGINEER

Showerhead cleaning and descaling record



A record for the periodic cleaning, descaling and disinfection of showerheads, hoses and other spray outlets, which generate aerosols and accumulate scale and biofilm.
Free template from legionella.io

DATE	SHOWER ID / LOCATION	CLEANED (Y/N)	DESCALED (Y/N)	DISINFECTED (Y/N)	HOSE/HEAD CONDITION	ACTION TAKEN	INITIALS

Water safety group / plan review record



A meeting and decision record for a water safety group and water safety plan (BS 8680, and HTM 04-01 in healthcare), capturing attendance, items reviewed and actions so the plan is governed as a live management system.

Free template from legionella.io

MEETING DATE	ATTENDEES	APOLOGIES	ITEMS DISCUSSED	DECISIONS / ACTIONS	ACTION OWNER	DUE DATE	NEXT MEETING

Legionella roles and appointments record



A record of who holds each legionella management role: duty holder, Responsible Person and deputies: with the date appointed, their responsibilities and the evidence of competence, as expected under ACoP L8.

Free template from legionella.io

ROLE	NAME / ORGANISATION	APPOINTMENT DATE	KEY RESPONSIBILITIES	COMPETENCY EVIDENCE	DEPUTY / COVER	REVIEW DATE